

LOCUST VALLEY LIBRARY ASSOCIATION
Annual Meeting
April 18, 2024

These minutes contain a summary of topics covered and do not represent exact transcriptions of the discussions that took place.

PRESENT: Amy Tansill, Vice President

Jennifer Bonislowski, Treasurer
Frances Zambuto, Secretary
Ann Miles
Ellen Hanes
Marco Lombardini

Nadine Buccilli, Director
Nancy Dennis-Browne, Business Manager

Kerian Carlstrom was absent with prior knowledge.

PUBLIC ATTENDANCE: 4

CALL TO ORDER AND WELCOME ADDRESS

Ms. Tansill called the meeting to order at 7:02 p.m., beginning with the Pledge of Allegiance. Sufficient Association members were present, thereby constituting a quorum, as required by Article IV, Sec. 4 of the Association By-Laws.

APPROVAL OF MINUTES

A motion to approve the Minutes of the April 20, 2023 Annual Meeting was made by Ms. Zambuto, seconded by Ms. Miles, and Association vote approved the motion unanimously.

PRESIDENT'S REPORT

On behalf of Ms. Carlstrom, Ms. Tansill presented the President's Report as follows:

An unexpected event took place in February with the departure of Library Director, Jenny Bloom, and the hiring of new Director, Nadine Buccilli.

The first phase of the first-floor Refresh has been completed, consisting of relocating the Adult and Young Adult collections, as well as the CD and DVD collections, and the restoration of the Adult Reading Room. In addition, the ESL and Meeting Room have been refreshed and the Director's Office has been relocated.

Additional anticipated changes are the creation of another Meeting Room, as well as individual study spaces.

A new septic system was installed, utilizing a grant offered by the County for the installation of environmentally friendly systems. Ms. Carlstrom thanked Ms. Tansill, who was instrumental in enabling the Library to avail itself of this grant, as well as everyone else who was involved in the project.

The Library is awaiting County and Town of Oyster Bay approvals to increase Library parking by adding a lot to the west of the tennis courts.

A fiscally responsible budget was created by the members of the Budget Committee, Ms. Miles, Ms. Bonislowski, and Ms. Zambuto, along with Ms. Buccilli and Ms. Dennis-Browne, which will be put up for vote May 21st.

In closing, Ms. Carlstrom gave special recognition to Ms. Zambuto, who is stepping down as Secretary after nine years of service on the Board of Trustees.

TREASURER'S REPORT

Ms. Bonislowski presented the Treasurer's Report. The balances as of the close of the fiscal year, June 30, 2023, were as follows:

General Fund:	\$979,579.12
Capital Fund:	\$641,821.16
Restricted Fund:	\$ 20,728.16
Endowment Fund:	\$776,948.46

A motion to approve the Treasurer's Report was made by Ms. Miles, seconded by Mr. Lombardini, and Association vote approved the motion unanimously.

DIRECTOR'S REPORT

Ms. Buccilli acknowledged that while she was not the Director of the Library in 2023, the dedication and hard work evidenced by the events outlined in her report set a strong foundation for the future success of the Library.

Ms. Buccilli summarized the annual State report that was submitted for fiscal year 2022/23 as follows:

- The Library is operating 61 hours a week (58 during the summer).
- Total circulation has increased to 47,473 for the fiscal year.
- Patrons are asking for more assistance from Librarians, with increased reference transactions.
- Museum passes remain popular with patrons. Ms. Buccilli thanked the Friends for their contributions to the program. The top passes are the Empire Pass, Nassau County Museum of Art, and the Long Island Children's Museum.
- There were over 50,000 visits to the Library website.
- The Library remained active throughout last year's refresh, with 37,000 visitors through the door.

Amid the Refresh that was discussed in the President's Report, the Library remains committed to preserving its heritage by maintaining and displaying the historic clocks and other pieces.

The staff remains committed to serving the Library's community with excellence by providing a diverse array of programming tailored to all ages and abilities, in addition to curating thoughtful and diverse collections.

In closing, Ms. Buccilli thanked the Friends and other community partners such as the Locust Valley Garden Club, Locust Valley Knitters, Locust Valley Historical Association, Locust Valley Seniors, Locust Valley Fire Department, Locust Valley Water Department, Locust Valley Central School District, and the Grenville Baker Boys & Girls Club for their continuing support.

BY-LAWS COMMITTEE REPORT

Ms. Tansill presented the By-Laws Committee Report as follows:

The By-Laws Committee reviewed the By-Laws and is not recommending any changes at this time.

NOMINATING COMMITTEE REPORT

Ms. Tansill presented the Nominating Committee Report as follows:

On behalf of the Nominating Committee, the following slate for the 2024/25 Nominating Committee was submitted for the Board's approval: Ashley Speal, Leigh Ann Eliseo, Lindsey Bathie, and Brooke Peel.

A motion to approve the 2024/25 Nominating Committee was made by Ms. Hanes, seconded by Ms. Zambuto, and Association vote approved the motion unanimously.

FRIENDS OF THE LIBRARY

Carol Harrington, President of the Friends of the Library, presented the Friends Report as follows:

For the 2023/24 membership year, the Friends had a membership of 118 households, with donations totaling \$24,960.00.

The annual Book Sale Under the Tent will take place with a kickoff party on April 25th. The sale will take place April 26th through April 28th, with all proceeds going to the Library. The cost of the tent, kickoff party, supplies, and publicity are covered by the Friends and sponsors.

This year's gift to the Library is the mural in the hallway leading to the Children's Room in memory of longtime Friends Board member, Sue Klein. The Friends will be hosting a dedication ceremony on May 5th.

This past year, the Friends hosted:

- the fourth annual Friends About Town at Happy Valley in the Plaza, featuring musical group, Retro Baby;
- the twelfth annual “One in a Million” Staff Appreciation Luncheon; and
- a combined Britton Piano Concert and Holiday Sing-Along, quadrupling attendance to 60 adults and children

This past year, the Friends sponsored:

- the museum pass program;
- children’s program, Mini Masters;
- Songs in the Stacks;
- the Lois Barry Memorial Scholarship;
- the Locust Valley Garden Club’s decorations and plantings;
- the book cart at the train station; and
- snacks for Movie Thursdays

Ms. Harrington extended an invitation to attend the Friends’ Annual Meeting on June 27th, at which time members of their Board will be acknowledged for their hard work and the winner of the Lois Barry Memorial Scholarship will be announced.

The Friends remain committed to their original purpose of supporting and promoting the Library and its programs. They continue to encourage community involvement and participation and to initiate and organize cultural and educational activities for the Library and the community.

TRUSTEE ELECTIONS

The slate of nominees for Library Board Trustee was uncontested.

Ms. Tansill stated that Ms. Bonislawski and Ms. Hanes will be renewing their terms on the Board and each will be starting their second of three terms.

Pursuant to Article VI, Section 2 (c), Frances Zambuto, as acting Secretary, cast the voice vote and Brian Lang was elected to the Board.

A motion to approve the re-election of Ms. Bonislawski and Ms. Hanes and the election of Brian Lang was made by Ms. Miles, seconded by Mr. Lombardini, and Association vote approved the motion unanimously.

OATH OF OFFICE

Ms. Harrington, President of the Friends of the Library, administered the Oath of Office to newly elected Locust Valley Library Trustees Jennifer Bonislawski, Ellen Hanes, and Brian Lang.

Ms. Zambuto spoke briefly about her time serving on the Board.

PUBLIC COMMENT

There was no public comment.

A motion to adjourn the Annual Meeting was made at 7:24 p.m. by Ms. Miles, seconded by Ms. Hanes, and Association vote approved the motion unanimously.

Respectfully submitted,
Jocelyn Newmoyer

SUMMARY OF MOTIONS

A motion to approve the 2024/25 Nominating Committee was made by Ms. Hanes, seconded by Ms. Zambuto, and Association vote approved the motion unanimously.

A motion to approve the re-election of Ms. Bonislawksi and Ms. Hanes and the election of Brian Lang was made by Ms. Miles, seconded by Mr. Lombardini, and Association vote approved the motion unanimously.